

SPECIAL CITY COUNCIL MEETING
JULY 15, 1992

PRESENT

Don Dafoe	Mayor
Gayle Bunker	Council Member
Alan Burraston	Council Member
Robert Dekker	Council Member
Rex Harris	Council Member

ABSENT

Robert Droubay	Council Member
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OTHERS PRESENT

Dorothy Jeffery	City Recorder
Richard Waddingham	City Attorney

Mayor Dafoe called the meeting to order at 7:00 p.m. Dorothy Jeffery, City Recorder, acted as secretary. Mayor Dafoe stated that notice of the meeting time, place and agenda was posted at the principal office of the governing body located at 76 North 200 West and was provided to the Millard County Chronicle/Progress, and to each member of the City Council by personal delivery two days prior to the meeting.

MINUTES

The proposed minutes of a Regular City Council Meeting held May 11, 1992, were presented for consideration and approval. The Council reviewed the minutes briefly and proposed corrections, after which Council Member Alan Burraston MOVED that the minutes be approved as corrected. The motion was SECONDED by Council Member Gayle Bunker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

The proposed minutes of a Regular City Council Meeting held June 8, 1992, were presented for consideration and approval. The Council reviewed the minutes briefly, after which Council Member Rex Harris MOVED that the minutes be approved as presented. The motion was SECONDED by Council Member Alan Burraston. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

The proposed minutes of a Public Hearing held June 22, 1992, were presented for consideration and approval. The Council reviewed the

minutes briefly, after which Council Member Gayle Bunker MOVED that the minutes be approved as presented. The motion was SECONDED by Council Member Alan Burraston. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

The proposed minutes of a second Public Hearing held June 22, 1992, were presented for consideration and approval. The Council reviewed the minutes briefly, after which Council Member Gayle Bunker MOVED that the minutes be approved as presented. The motion was SECONDED by Council Member Alan Burraston. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

The proposed minutes of an Emergency City Council Meeting held June 23, 1992, were presented for consideration and approval. The council reviewed the minutes briefly, after which Council Member Gayle Bunker MOVED that the minutes be tabled for further clarification. The motion was SECONDED by Council Member Rex Harris. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

ACCOUNTS PAYABLE

The Council reviewed the accounts payable, a list of which had been given to them two days prior to the meeting. Following a brief discussion of the accounts payable, Council Member Gayle Bunker MOVED that the accounts payable be approved for payment as listed in the amount of \$158,554.38. The motion was SECONDED by Council Member Rex Harris. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

UNFINISHED BUSINESS

ATTORNEY RICHARD WADDINGHAM: RESOLUTION SETTING CONDITIONS FOR LIBRARY TRUST FUND USE

Mayor Dafoe asked Attorney Richard Waddingham to present a proposed resolution setting conditions for Library Trust Fund use.

Attorney Waddingham said that Attorney Thorpe Waddingham is the contact person for the Library Trust Fund and should be contacted regarding this issue. Council Member Gayle Bunker MOVED to table this issue until further notice from Attorney Thorpe Waddingham. The motion was SECONDED by Council Member Rex Harris. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

ATTORNEY RICHARD WADDINGHAM: DELTA CITY PERSONNEL POLICY

Mayor Dafoe asked Attorney Richard Waddingham to present a Delta City Personnel Policy.

Attorney Waddingham explained that he has several sections of a personnel policy prepared; however, there are several issues within the policy that he recommended be reviewed by an employee committee prior to approval by the City Council.

Mayor Dafoe said that a personnel policy committee would consist of himself, Public Works Director Neil Forster and Attorney Waddingham.

Council Member Gayle Bunker MOVED to table discussion of the Delta City Personnel Policy. The motion was SECONDED by Council Member Rex Harris. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

NEW BUSINESS

MAYOR DON DAFOE: CONSIDERATION OF A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH MILLARD COUNTY FOR REVENUE SHARING

Mayor Dafoe said that a copy of a proposed Interlocal Agreement with Millard County for Revenue Sharing was presented to Millard County Attorney LeRay Jackson. Attorney Jackson made several changes to the proposed agreement, and Attorney Waddingham would like to review those changes with him.

Council Member Gayle Bunker MOVED to table discussion of an Interlocal Agreement with Millard County for Revenue Sharing to allow Attorney Waddingham time to review the proposed agreement with Attorney Jackson. The motion was SECONDED by Council Member Rex Harris. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

A Special Regular City Council Meeting was scheduled for Friday, July 17, 1992, at 4:00 p.m. for the consideration of a resolution approving an Interlocal Agreement with Millard County for Revenue Sharing.

ASSISTANT PUBLIC WORKS DIRECTOR ALAN RIDING: PAYMENT REQUEST NO. 1 AND PAYMENT REQUEST NO. 2 FOR CREAMER AND NOBLE ENGINEERS FOR AIRPORT IMPROVEMENT PROJECT A.I.P. 3-49-0006-02

Mayor Don Dafoe asked Public Works Director Neil Forster to present a payment request for Creamer and Noble for the Airport Improvement Project.

Public Works Director Neil Forster presented two payment requests from Creamer and Noble Engineers regarding the Delta Municipal Airport Project. The first request was for payment for design services in the amount of \$16,000.00. The second request was for construction management and inspection services for work performed through April in the amount of \$7,076.68.

Following brief discussion, Council Member Alan Burraston MOVED to approve payment to Creamer and Noble Engineers in the amount of \$16,000.00 and \$7,076.68 for the Airport Improvement Project. The motion was SECONDED by Council Member Gayle Bunker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

ASSISTANT PUBLIC WORKS DIRECTOR ALAN RIDING: PARTIAL PAYMENT REQUEST #2 TO VALLEY ASPHALT - AIRPORT IMPROVEMENT PROJECT

Mayor Don Dafoe asked Public Works Director Neil Forster to present a partial payment request to Valley Asphalt for the Airport Improvement Project.

Public Works Director Neil Forster presented Partial Payment Request #2 to Valley Asphalt for materials provided and work performed for the Airport Improvement Project in the amount of \$63,343.20.

Following brief discussion, Council Member Gayle Bunker MOVED to approve Partial Payment Request #2 to Valley Asphalt in the amount of \$63,343.20. The motion was SECONDED by Council Member Alan Burraston. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

MAYOR DON DAFOE: APPOINTMENT OF RECORDS OFFICERS

Mayor Don Dafoe presented a letter from the State of Utah Division of Archives & Records Service regarding the appointment of Records Officers. He explained that in order to comply with the Governmental Records Access Management Act (GRAMA), one or more records officers who will be trained to work with the state archives need to be appointed. He then recommended that City Recorder Dorothy Jeffery and Deputy City Recorder Virginia Taylor be appointed as Delta City's Records Officers.

Council Member Gayle Bunker MOVED to appoint Dorothy Jeffery and Virginia Taylor as Delta City's Records Officers. The motion was SECONDED by Council Member Alan Burraston. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

MAYOR DON DAFOE: REVIEW OF DELTA CITY'S BUDGET FOR FY 1992-1993

Mayor Don Dafoe reported that progress in being made in the preparation of Delta City's Budget for FY 1992-1993. He said that a Work Session will be scheduled in the near future to review the proposed budgets.

City Recorder Dorothy Jeffery explained that the Delta Fire Department will be included in Delta City's 1992-1993 Budget and General Fund rather than requiring separate accounting.

OTHER BUSINESS

Mayor Dafoe said that he received and signed a contract between Sunrise Engineering and Delta City for engineering services for the CDBG Downtown Beautification Project.

Public Works Director Neil Forster explained that a Delta City resident suffered irrigation water damage in their basement and has requested \$227.00 from Delta City to pay for that damage.

The Council was in agreement to the payment of \$227.00 upon receipt of a letter of release from the resident to the City for any other damages above that amount.

Mayor Dafoe asked if there were any comments, questions or items to be discussed. There being none, Council Member Rex Harris MOVED to adjourn. The motion was SECONDED by Council Member Robert Dekker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously. Mayor Dafoe declared the meeting adjourned at 7:05 p.m.



DON DAFOE, Mayor



DOROTHY JEFFERY
Delta City Recorder

MINUTES APPROVED: RCCN 7-27-92